

**Charging and Remissions  
Policy****May 2015**

This policy sets out what charges Saxon Wood will be levied for school activities.

The Governors of Saxon Wood School recognise that many school activities are subsidised from school funds.

The law does not permit schools to make a charge for school activities. The Governors confirm, however, that the normal way of funding activities which the school is otherwise unable to fund, should be through voluntary contributions from parents. Any request for such contributions will make it clear that there is no obligation to contribute and that no pupil will be excluded from a planned activity because their parents decline to make a contribution.

For those activities involving nights away from home, the Governing Body approves the making of a charge to cover the board and lodging component of the visit. Where the activity is wholly or mainly during school hours, families in receipt of some benefits will not be expected to pay this charge.

Any parent wishing to see the section of the Education Act relating to charges for school activities are directed to DfE advice to schools for charges and remissions.

The school may charge families for After School and Saturday Clubs which are optional. This charge will be made only to cover additional costs if required.

This policy is reviewed annually.

ref: Pol/chargact