

Most pupils at Saxon Wood will require assistance with their intimate care either regularly or on occasions during school time. This Policy must be applied uniformly although each pupil's needs should be considered individually.

The aims of this policy are for staff to:

- create a safe, healthy and comfortable attitude to intimate care for all pupils
- feel comfortable with all procedures related to intimate care.

Key principles

Parents should:

- work in a partnership with school staff to form an agreement about their child's care.

Pupils should:

- have their privacy and dignity considered at all times
- be encouraged to be as independent as possible
- be encouraged to direct their own care as much as possible, if they are highly dependent
- be encouraged to discuss their care and become care partners in any aspect they are unable to do themselves.

Staff should:

- undertake intimate care in a safe, caring and respectful way with pupils' age appropriate understanding and agreement
- be well known to pupils and have regard for their privacy and dignity at all times
- encourage a positive body image

- at all times be careful in all aspects of care, not to leave themselves open to the possibility of allegations. They should make sure all actions, comments and remarks cannot be misinterpreted
- in the case of any allegations, inform their line manager who will inform the headteacher and Child Protection Officer
- ensure intimate care is a relaxed and comfortable experience
- teach pupils to be as independent as possible, e.g. continence training and if necessary self- catheterisation
- make intimate care routines as consistent as possible
- monitor independence targets and discuss any concerns with the school nurse and class teams.

Implications for education staff

- All intimate care will be carried out within calling distance of other staff and without locked doors
- Ideally intimate care should be done on 1-1 basis as the presence of 2 staff can cause loss of privacy. However 2 staff may be required for manual handling or for the pupil's physical safety
- Intimate care may require 2 staff when pupils approach puberty or their behaviour necessitates this
- If 2 staff are required for catheterisation one should be the school nurse unless she is unavailable.

Pupils off site

- The key principles will be followed as far as the venue permits. All equipment required will be taken by the class team.

Related Documentation

Child Protection Policy
 Behaviour Policy
 Medicines in School Policy and Procedures

This Policy is due for review in 2020 or sooner if appropriate